

# **Saint Patrick School**

## **Consultative Board Minutes**

### **January 24, 2011**

**Present:** Father Bill Schmidt, Arthur Swanson, Maureen Soley, Michelle Ross-Nuzzo, Giselle Leary, Rose Tramontozzi, Renee Keegan, Mary Driscoll, Pam Daye, Traci Mello, Karl Liwo, Bob Hueston. Finance Committee Members: Matthew Bialock and Susanne Bromander. Non-members: Angela Leo and Andrea Lee.

#### **Opening Prayer by Father Bill.**

**By Maureen Soley:** Copies of the agenda were passed around.  
Motion to Accept the Minutes of the November Consultative Board meeting (Presented: Mary Driscoll, 2<sup>nd</sup>: Karl Liwo). Minutes were accepted.  
Change in the Agenda, Mr. Swanson is deferring to the Finance Board.

#### **Finance Board (Matthew Bialock and Susanne Bromander):**

- It is the goal of the Finance Board to present a zero based budget.
- Next year we have included salaries for a guidance counselor, 7<sup>th</sup> grade teacher and a full-time nurse (3 day/2 day positions). We will be looking to fill a 3 day a week position for a school nurse.
- The finance committee recommended, and the board approved at Executive session a 3% and 1% increase to continue to close the gap between Pre-08 and Post-07 families, as directed by Father Bill.
- The Enrichment Program and the Christmas Raffle Tickets have been folded into the tuition. Discussion about Christmas Raffle Tickets. The Board has agreed to take \$1,000 out of the money collected to give to the Christmas Fair Committee to buy raffle gifts and expenses.
- We are retaining and growing the number of students at Saint Patrick School.
- It should be noted that any parents experiencing financial hardship contact Deacon Frank. Any request for assistance is confidential.
- Discussion about continued concern by some school families regarding tuition rate differences between pre-08 and post-07 families.
- Duties of new guidance counselor will include assisting eighth graders with high school applications as well as dealing with student concerns.
- Maureen Soley thanked the members of the Finance Board.

#### **Principal's Review (by Mr. Swanson):**

- The Bullying Prevention Policy and Intervention is posted on the school's web site. Parents were given the opportunity to comment in December. The school continues to

speak with the students about bullying.

- The Melrose Alliance Against Violence received a grant through the Lahey Clinic and arrangements have been made for a parent workshop on February 17 at 6:30 p.m. at the Our Lady of Providence Hall. Mr. Swanson will be sending letters out to the families. This workshop is a parent/adult only program and will address (1) forms of bullying, including cyber-bullying; (2) the effects of bullying on bullies and targets; (3) the differences between bullying and normal conflict; (4) effective parent response if your child is the bully, target or bystander and (5) the workshop will provide resources for further help and information. We would like to thank Pam Daye for her assistance in arranging for this workshop.

- Father Bill stated that he received an email from David Femster. Mr. Femster's son was the victim of bullying. A suggestion was made that perhaps arrangements could be made for Mr. Femster to come speak with the students at our school.

- Saint Patrick School wants the kids to feel like there is someone that they can go to and talk to. Students in Grades 6-8 are also participating in Christian Meditation Workshops.

- Mary Driscoll commented that the Samaritans came to Malden Catholic High School and spoke with the Juniors and Seniors on how to deal with stress. It was a very good presentation.

- The Eighth Graders are waiting for their Acceptance Letters into High School.

- St. Patrick School registration packets have gone out. Preference is given to siblings of school families, parishioners and then out of parish. Some classes are full and a waiting list has been established.

- There was a Smart Response Workshop for the faculty. Mrs. Anderson is piloting the new technology. The students are enjoying them. SMART Response involves the use of a clicker which students use to interact with the SMART Board.

- We will be purchasing a Smart Board for the new 7<sup>th</sup> grade class. It will be the newest version of Smart Board. Several teachers and aides attended a training on the Smart Board at the Cheverus School in Malden. Teachers have found this technology to be very useful in their teaching.

- Quiz Bowl is Saturday, January 29 from 9 am - 1 pm at Malden Catholic High School.

- Saturday morning, January 29 is First Penance.

- There is an Open House advertisement in the paper with a picture of the students from the webpage. It will be in the Stoneham Sun and Independent, and dozens of other area newspapers.

- Catholic School Week events: Noon Mass on Sunday, January 30. The 4<sup>th</sup> graders will be doing the readings, Bishop Uglietto is celebrating the Mass. There will be reserved seating only for the 4<sup>th</sup> graders. If students wear their uniforms, they will get a uniform pass to use on another date. Monday will begin the Penny Drive for Sisters of Providence. Tuesday is Ice Cream Day. Wednesday is Saint Patrick School PJ day. No slippers please! Thursday: What does a Catholic education mean to me? There will be discussions between the students and the teachers. Friday will be Crazy Hat Day. The PTO and Mothers' Club are planning a scavenger hunt during the week; in addition they will be organizing coffee and treats after Sunday's Mass. Would like to thank the Mothers' Club and PTO for doing so much for the school.

- Service Credit Coordinators Peg Moynihan and Kristen Faro requested the following

notice be presented at the board meeting on 1/24/2011:

*As in prior years, the Service Credit Coordinators have begun at this time to communicate with major event coordinators. A letter will be sent to the coordinators to document requests for changes in the resources and/or design of the component, which they currently direct. This letter will be sent out on January 27, 2011.*

*I would please ask that the Board place in the minutes, that any members of our school community with feedback, insights or suggestions for next year's Service Credit Program communicate their thoughts in **WRITING** by February 11, 2011. This information can be forwarded to the school office c/o Peg Moynihan and Kristen Faro or by email: moynihan@comcast.net. **Only written proposals will be accepted** and all proposals must be signed. **Absolutely NO VERBAL proposals will be accepted.** In addition, the February 11, 2011 deadline will be strictly enforced. Any proposals received after February 11, 2011 will be considered for the following year.*

### **Father Bill:**

- Capital Plan Update: Donna Secondini will be contacting parties for major gifts. We are looking to the general community for smaller gifts. We hope to replace roofs and windows and redesign the front of the Sexton Building to make it more energy efficient. We are also looking to place a window of Mother Theodore in the Church and are looking at a new heating system. We are looking at the spring to form a cabinet consisting of current parents, families that have been in the school, and alumni to help establish an approach. Donna Secondini is looking for donations of \$1,000 over three years. The goal of the campaign is to commemorate the Centennial of the school by making major school improvements. There is approximately \$100,000.00 in the campaign. The campaign is hoping to raise at least \$250, 000
- A generous donor has spoken to Father Bill about making a major gift to the computer lab. He also wants to donate a Smart Board for the new 7<sup>th</sup> grade.
- A sign for Father Millerick Hall has been ordered. It will match the sign on the Monsignor Sexton building.

**PTO:** No report available.

### **Mothers' Club (Renee Keegan):**

- Trivia Night was last Saturday night. Mothers' Club would like to thank everyone who helped make the night a great success especially the Nardone and the Ford families.
- The Auction will be held on Saturday, March 19th @ 5:30pm it will be a "Vineyard Theme". There will be a sit-down dinner and wine tasting stations around the room. Please look for more information to follow.
- There are still Mothers' Club Cookbooks available at \$10 each, contact Renee Keegan if interested.
- Mothers' Club and PTO are hosting the Open House on Sunday, January 30.

**1000 Club not present.**

Mr. Swanson requested a motion to accept the revised **Bullying Prevention Policy** at St. Patrick School as noted on the web site. Proposed: Karl Liwo, Second: Giselle Leary, all in favor, Motion Accepted.

Motion to Adjourn (Presented: Rose Tramantozzi, 2<sup>nd</sup> Michelle Ross-Nuzzo). The meeting was adjourned at 8:50 p.m. The next meeting date will be February 28<sup>th</sup>, 2011. All parents are welcome and encouraged to attend.