

# **Saint Patrick School**

## **Consultative Board Minutes**

### **November 29, 2010**

**Present:** Father Bill Schmidt, Arthur Swanson, Stephen DeCrescenzo, Michelle Ross-Nuzzo, Giselle Leary, Rose Tramontozzi, Mary Driscoll, Pam Daye, Traci Mello, Maureen Soley, Kiara Keohane, Susan Hetu, Karl Liwo, Bob Hueston. Non-members: Maryellen Iannibelli and Angela Leo.

#### **Opening Prayer by Father Bill.**

**By Maureen Soley:** The reading of the Non-Member Participation Section of the By-laws was deferred as no non-members were present at start of meeting. Minutes of the October Consultative Board meeting were accepted (Motion to approve: Karl Liwo, 2<sup>nd</sup> Giselle Leary).

#### **Principal's Review (by Mr. Swanson):**

- The 100<sup>th</sup> Anniversary Celebration was truly a moving experience. The collation provided by the Mothers' Club and PTO and parents was stellar. Special thanks to Donna Secondini and Kathy St. George for a job well done. The luncheon and dinner were fabulous. Thank You to all who helped out.
- In regards to registration next year, we have polled families to see if they are planning on returning next year and if they were planning to enroll additional students. Notices were posted in the bulletin for parishioners. Enrollment is now open to non-parishioners. This is the process that was established by previous boards. We are already interviewing and conducting tours of the school. *Maureen Soley asked if there was room still available:* There are limited openings in some grades. There will be two seventh grades next year.
- New legislation is set to go in place on bullying, prevention, and intervention. We have an established bullying and harassment policy in our handbook. Our policy needs to be brought in line with the Catholic Archdiocese and the Legislature. Mr. Swanson provided the Board with documentation from the Archdiocese which included an Education Client Advisory from Murphy Hesse Toomey & Lehane explaining the legislation on bullying recently passed in Massachusetts. He also provided a copy of a Bullying Prevention Policy provided by the Archdiocese of Boston, Catholic Schools Office and a draft for the Saint Patrick School Bullying Prevention and Intervention Plan. A committee has been established to revise the policy with input from the Consultative Board. This committee will consist of Father Bill, Maureen Soley, Karen Hoff, Jennifer Dzedziak and Sgt. Kranefuss of the Stoneham Police Department. Once completed, it will be sent out to all of the parents and there would be a time period for their comments. There will be programs for the parents and training for volunteers with significant contact with the children. The Consultative Board will review the policy and vote to approve the final form during the January meeting.

The Policy will be put on the school website for parents to review and a time period set for comments. Once approved, it will be put on the school's website. We want to create an environment that is a warm, safe place to be without being harassed or bullied. Students are told there are trusted adults they can go to all times in the school.

- Saint Patrick School will also implement a new curriculum, Second Step. This will be started in the classroom for Pre-K through the 8<sup>th</sup> Grade. Second Step is a nationally known school wide program designed to create a school culture of care and respect for one another. Stoneham Police Department spoke to the students about Stranger Danger.
- Stoneham Police will be talking to the students about cyber bullying and drug education. The 7<sup>th</sup> Grade will be participating in the chastity program, "See I Make All Things New."
- There will also be the Stay Safe Program required by the Archdiocese for the primary grades. Upper grades will continue to use the "Keeping Children Safe" program.
- Saint Patrick School is a member of the Middlesex Alliance with the District Attorney Leone's Office. Arrangements are pending for a presentation to parents about cyber bullying.
- Professional and volunteer training requirements are in development to support these initiatives.
- There are Smart Boards in every classroom including Pre-K and Science. We will be piloting a new program in the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade math classrooms using "Smart Response" technology.

#### **PTO Report (By Kiara Keohane):**

- PTO and the Mothers' Club hosted the reception after the Centennial Mass. Thank you to all of the parents who donated baked goods. In addition, thank you to Mike's pastries for donating two cakes.
- On November 10, 2010 they had Candy Bingo. 100 children attended.
- The Wish list is ongoing at this time.
- Ann Hueston is working on the newsletter. Will be sending out a notice to the parents that it is online.

#### **Mothers' Club (Michelle Ross-Nuzzo):**

- The Mothers' Club would like to thank everyone who made the 100<sup>th</sup> Year Celebration a success.
- The Christmas Fair was held November 19<sup>th</sup> and 20<sup>th</sup>. \$21,000 was raised (*Angela Leo commented that there is \$19,800 after expenses, which is up \$800 from last year*). The people who helped out were excellent, thank you to all who helped.
- The Christmas tree and Wreath Sale will be held December 4<sup>th</sup> and 5<sup>th</sup>. Dr. Pizzarello will post this on the ad board.
- There will be a Christmas Craft Day on Wednesday, December 8 (11:30 a.m. - 1:30 p.m.). There will be pizza, create a Christmas ornament and decorate a

gingerbread cookie.

- Angela Leo passed out the Financial Report for the Mothers' Club. *Copies of financial reports are available in the school office and rectory.*

Father Bill- parents are overwhelmed with amount of mandatory fundraisers, proposed streamlining them. A motion was put forth to roll the Christmas Raffle and Enrichment Fee into the tuition (Presented: Father Bill, 2<sup>nd</sup> Steve DeCrescenzo). The motion was approved and the Finance Committee will be instructed to add this to the tuition (\$10 - Christmas Raffle per child and \$15 for Enrichment Fee per child with a \$25 per family maximum).

- There was discussion about the Cash Calendars and this will be discussed at a later date.

**Maryellen Iannibelli:** (St. Patrick School Grant writer)

- Saint Patrick School received \$1,000 from the Stoneham Business and Community Educational Foundation Association (SBCEF) which covered the Bach to Rock program. Would like to submit photographs of the event to the SBCEF.

*Father Bill proposed filming the Christmas Pageant for Cable Access TV. Discussion ensued about a Service Credit position dedicated to videography and photography of school events.*

*Angela Leo: Several corporations are making donations matching service hours completed at the Christmas fair.*

**1000 Club (Sue Hetu):**

- Six families won the October drawing.
- There are 74 current openings.

**Father Bill:**

The cost of two new roofs will be \$125,000. They have not received any firm figures for new windows in Sexton Hall. It looks like the cost may run \$100,000 - \$125,000 due to the need for some structural work, the front glassed in area could be modified to make it more energy efficient. There was discussion about whether the climate is right to do a capital campaign (\$1,000 pledge over three years, \$300/year). They have already received \$50,000 in pledges. They will have to look toward the school families and alumni to help with the costs.

**Motion to Adjourn (Presented: Stephen DeCrescenzo, 2<sup>nd</sup> Kiara Keohane-Accepted). The meeting was adjourned at 9:04 p.m. The next open Consultative Board meeting is January 24<sup>th</sup> at 7:00pm. All parents are welcome and encouraged to attend.**

**There will be an Executive meeting of the Board in the beginning of January, date is pending.**